

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53

**Whitewater Joint Powers Board**  
**February 21, 2019**  
**Whitewater State Park Visitor's Center**

**Minutes**

1. **Call to Order:** Matt Flynn called the meeting to order at 8:35 a.m.

Board Members Present: Matt Flynn, Richard Hall, Steve Jacob, James Rentz and Lynn Zabel

Others Present: Daryl Buck, Winona County Soil and Water Conservation District Manager;  
Sheila Harmes, Coordinator Whitewater Watershed

Board Members Absent: Josh Elsing

2. **Approve Minutes of December 20, 2018 Meeting**

A motion was made by S. Jacob and seconded by R. Hall to approve the minutes.

Voting: Yes – All.

3. **Approve Agenda**

S. Harmes requested to remove an agenda item, *6 f (1) cover crop payments*, as the paperwork was not ready. A motion was made by S. Jacob and seconded by R. Hall to approve the amended agenda. Voting: Yes – All.

4. **Approve Consent Items**

**Bills & Payroll**

Sheila Harmes: Check# 2972 in the amount of \$1170.00 (MCIT 2019 Premium) was approved last month. S. Harmes explained each payment listed in the Bills Payroll.

A motion was made by R. Hall and seconded by S. Jacob to approve the consent items.

Voting: Yes – All.

5. **Board Reports and Introductions**

Matt Flynn (Olmsted County Board): Olmsted County purchased the Seneca canning factory.

Rich Hall (Wabasha Co. Commissioner): Wabasha County has an interim Administrator and candidates to interview for the position. The Wabasha County Planning Commission will consider a Conditional Use Permit for Scotch Prairie Farms on Monday night.

Steve Jacob (Winona County Board): The Winona County Jail Advisory Committee has been working on recommendations to the County Board for the future of the Winona County Jail. Also, the Daley feedlot expansion was approved by the MPCA and the Daley variance petition is on the agenda for today's Winona County Board of Adjustment meeting.

Lynn Zabel (Wabasha County SWCD Supervisor): Wabasha SWCD approved a purchase for a drone. WWJPB discussed the uses, the training and permissions needed for drone use.

James Rentz (Olmsted SWCD Supervisor): Discussed solar powered axle weight scales that will be used to calibrate manure spreaders.

54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104  
105  
106

**6. Board Discussion and Action Items**

**a. Election of Officers**

On motion by S. Jacob and seconded by R. Hall, Matt Flynn was nominated for Chair. No other nominations. Vote: Yes – All.

On motion by R. Hall and seconded by J. Rentz, Steve Jacob was nominated for Vice Chair. No other nominations. Vote: Yes – All.

On motion by S. Jacob and seconded by L. Zabel, Josh Elsing was nominated for Secretary/Treasurer. No other nominations. Vote: Yes – All.

On motion by S. Jacob and seconded by R. Hall, Lynn Zabel was nominated for the alternate Secretary/Treasurer. No other nominations. Vote: Yes – All.

Newly elected officer, Lynn Zabel, will not be able to sign checks today. New signature cards from the bank need to be completed at the next meeting.

**b. Financial Update – Sheila Harmes**

The balance for the money market and the checking account, after deducting funds received but not yet earned on grants, was \$52,867 at the end of December 2018. By the end of January 2019, the total was \$51,000. There are two anticipated deposits: \$26,708.72 for the Forest Action Plan grant and \$17,074.99 for the 319 Nitrogen Reduction grant.

**c. Rental agreement with Winona County SWCD**

The rental agreement was approved by the Winona County SWCD at their February 13<sup>th</sup> meeting. On motion by R. Hall and seconded by L. Zabel, the WWJPB voted to approve the rental agreement with Winona County SWCD. Vote: Yes – All.

**d. Mississippi River – Winona Watershed Planning Framework contract for services**

**1) Consideration of Winona County or St. Mary's**

S. Harmes explained the work to be done, per the contract, and how the information would assist the WWJPB. BWSR gave permission to use remaining funds for hydrologic conditioning work. S. Harmes spoke with St Mary's and Winona County GIS – both are willing to do the work.

On motion by L. Zabel and J. Rentz, the WWJPB voted to contract with St Mary's. Vote: Yes – All.

**e. Forest Action Plan Grant Update**

**1) Cost Share payment (Invasive Species Management)**

On motion by S. Jacob and seconded by R. Hall, the WWJPB voted to approve the cost share payment (TNC #2). Vote: Yes – All (*Second payment*)

**2) Cost Share payment (Invasive Species Management)**

On motion by R. Hall and seconded by S. Jacob, the WWJPB voted to approve the cost share payment (TNC #3). Vote: Yes – All. (*Third payment*)

**f. Ad in Commemorative Insert (Whitewater State Park Centennial)**

On motion by R. Hall and seconded by J. Rentz, the WWJPB voted to place a ¼ page ad in the Commemorative insert. Vote: Yes – All.

107 S. Harnes will put an ad together and email to the members for input and approval.  
108  
109

110 **g. 319 Nitrogen Reduction grant update**

111 There will be a meeting on the upcoming Monday with the partners to discuss the status of the  
112 grant.  
113

114 **h. Discussion on order of agenda**

115 S. Jacob stated in Winona County, the public comments are at the start of the meeting. If there  
116 is something on the agenda that the public would want to comment on, it would be helpful for  
117 the public comment session to be at the start of the meeting, not at the end after the decision  
118 has been made.  
119

120 S. Jacob made a motion to move "Public Comments" after Call to Order, each speaker limited  
121 to 2 minutes, the Public Comments session shall be limited in time to no more than 10 minutes  
122 and the Chair reserves the right to limit a speaker if the issue is not part of WWJPB  
123 responsibilities. Other WWJPB members were in agreement that moving the Public Comments  
124 to the beginning of the meeting would be helpful.  
125

126 WWJPB requested S. Harnes to put together a policy to review for an upcoming WWJPB  
127 meeting.  
128

129 **i. Whitewater Watershed Joint Powers Agreement Amendment (update)**

130 The agreement has been approved by the Winona County SWCD. It is on the February 28<sup>th</sup>  
131 agenda for the Wabasha County SWCD, the March 12<sup>th</sup> agenda for the Winona County Board,  
132 and the March 19<sup>th</sup> agenda for the Olmsted County Board. It is not yet scheduled for Olmsted  
133 SWCD and Wabasha County.  
134

135 S. Jacob requested the signed agreement be included in the next WWJPB packet.  
136

137 **j. Recognition of Chuck Fick**

138 S. Harnes presented a certificate for Chuck Fick for his service. Lynn Zabel will deliver the  
139 certificate to Chuck Fick at the next Wabasha County SWCD meeting.  
140

141 **7. Public Comments**  
142

143 Daryl Buck – Has been working on grant reporting to BWSR. The SWCD Legislative Briefing and  
144 Day at the Capital is March 5-6, 2019.  
145

146 **8. Agency Reports**

147 None  
148

149 **9. Next Meeting:** The next scheduled meeting is April 18, 2019. Weather permitting a cover crop  
150 tour will be held in late March/early April.  
151

152 The Whitewater Joint Powers Board adjourned at 9:54 a.m. on a motion of R. Hall and seconded  
153 by S. Jacob. Vote: Yes - All  
154

155 Respectfully submitted by:  
156 Anne Schwertel, Administrative Specialist  
157

158 Signed:   
159 ~~WWJPB Secretary/Treasurer~~

